

**Long Island Task Force for Quality Schooling
New York State Higher Education Center for Systems Change**

New York Institute of Technology
Wissner Library
3rd Floor Conference Room
May 8, 2008
10:00-12:00

Attendees: Dolores Burton, Darra Pace, S. Eleace King, Janice Sawyer, Lynne Burke, Elfreda Blue, Sarah McPherson, John @@@

Dolores informed the group that Carol Sherwood is retiring. Dolores purchased a small gift from the Task Force, and those in attendance signed a card for Carol.

The minutes from the last meeting were not available, so the meeting began with a review and evaluation of the Administrators' Summit. Task Force members were in agreement that the turnout was wonderful, the information excellent and the responsiveness of the participants superb.

Elfreda distributed a draft of the participants' evaluations. It appears that the participants were very satisfied with the morning. Elfreda will write a narrative to accompany the figures; when completed, the report will be distributed to the Task Force.

Discussion of some comments from the breakout sessions and the participants' evaluations ensued, particularly the suggestions that the Summit be a full day program and that there be more time allotted for group discussion. Ideas for addressing these recommendations are:

- Start with discussion groups - ice breaker questions - at the beginning of the day. Assign participants to groups for breakfast;
- Repeat the Summit in the afternoon to accommodate more participants; serve breakfast at the morning session; cake and coffee to the afternoon participants;
- Conduct a follow-up meeting 1-2 months after the summit;
- Select the date for the 2009 Summit at the September 26 meeting in Albany; send out "Save the Date" cards in the fall;

The remainder of the meeting was dedicated to planning the Summer Symposium. Central Islip would like to send 20 teachers and Freeport will send 5. Patchogue-Medford has contacted Darra. Since the original plan and funding was for 25 participants, Dolores will contact Matt Giugno to ask about how to proceed. We anticipate that the State will provide for a larger Symposium.

The Program will be as follows:

July 15

- 8:30-9:00 Registration, breakfast, Welcome
- 9:00-9:30 Darra Pace: Introduction
Paradigm Shift
- 9:30-11:00 * Progress Monitoring
- 11:00-11:30 Case Study
- 11:30-12:00 Wrap-up and report-out

* Vincent Solomine of Centris Group will be invited to speak on Progress Monitoring. Janice left a message to that effect and is awaiting a return call. If he is unable to speak, Dolores will contact Matt Giugno for recommended speakers on this topic.

July 16

- 8:30-8:45 Attendance, breakfast
- 8:45-11:30 Sarah McPherson: Literacy and ELL** Strategies, with application
Lynne Burke
- 11:30-12:00 Wrap-up and report-out

** Sarah and Lynne will meet with Liz Defazio Rodriguez of the LI Parent Center to discuss ELL. Liz may join Sarah and Lynne for the presentation.

July 17

- 8:30-8:45 Attendance, breakfast
- 8:45-10:30 Dolores Burton: Math Strategies, with experiential component
- 10:30-11:30 Planning for RtI within the districts and report-out
- 11:30-12:00 Evaluation and certificate distribution

Other tasks related to the Summit:

- Darra - contact districts and write a draft of the program
- Dolores - contact Matt regarding size of program and funding; collect registration forms for pre-service teachers; arrange for the facility
- Janice - take attendance all three days of the Summit
- John - videotape the Summit and will develop an electronic product of the proceedings
- Elfreda - design the program

The speakers will send workshop descriptions of their presentations to Elfreda by May 27, for inclusion in the program.

Complimentary registrations are being offered to 2-3 pre-service teachers from area colleges and universities. Pre-service teachers will receive \$30.00 to help with the cost of transportation. Members were asked to fax the completed forms to Dolores at 516-686-7655

Other business:

It was decided that the minutes of Task Force meetings will be posted on the State website. S. Eleace will contact Steve Wirt for assistance.

Upcoming meetings:

- Monday, June 16 10:00 at NYIT
- Thursday, July 10 10:00 at NYIT

The meeting adjourned at 12:00

Submitted by:

S. Eleace King, Ed.D.